

To: Tunku Abdul Rahman College Alumni with Advanced Diploma Qualification  
*(issued with TAR College scroll prior to 22 July 2013)*

Re: Procedure of Application for Letter of Certification

Applicant to obtain Form (RG/E/333/form) from the counter of Department/Division of Examinations and Credit Accumulation or download from TAR UC website at [www.tarc.edu.my](http://www.tarc.edu.my).

Applicant submits the form (RG/E/333/form) and necessary documents (Certified copy of I.C., payment of **RM150** and certified true copy of certificate) personally to Department/Division of Examinations and Credit Accumulation at Kuala Lumpur Main Campus/Penang Branch Campus/Perak Branch Campus.

Applicant will be notified through email by examination officer within two (2) months from the date of application. Applicants are required to bring his/her I.C. to counter of Department/Division of Examinations and Credit Accumulation at Kuala Lumpur Main Campus/Penang Branch Campus/Perak Branch Campus to collect the Letter of Certification.

Note: Graduates from Penang and Perak Branch Campuses may submit their application form and collect the Letter of Certification from their respective Branch Campus.